

## SPECIAL NOTICE

Beginning with cases filed January 1, 2001 or later, the United States Trustee is requiring that all individual debtors provide photo identification and proof of their social security numbers at their § 341(a) creditor meetings.

Accordingly, please follow the procedures set forth below for all cases filed in 2001:

1. The debtor must provide two forms of documentation at creditor meetings.
  - a. A form of photo identification such as a valid driver's license, a state issued picture identification card, a passport, or a legal resident alien card.
  - b. Acceptable proof of social security number would be a social security card, a W-2 form for the most recent tax year, a recent pay stub or some other official document, not prepared by the debtor, which gives the debtor's name and social security number.

Note: A valid Arizona Driver's License containing  
the debtor's social security number may  
serve as both forms of documentation!

2. If a debtor is present but does not have acceptable identification, the Trustee will conduct the § 341(a) meeting but then continue the meeting to the end of a subsequent meeting date. In our case, this will usually be to the 10:30 a.m. segment of the following week's calendar. If the debtor does not attend the continued meeting or attends but fails to produce acceptable identification, the Trustee will report the situation to the United States Trustee for further action.
3. If the social security number provided by the debtor at the § 341(a) meeting differs from the number reported on the debtor's petition, the debtor or debtor's counsel must file an Amended Petition within 10 days which corrects the social security number (pursuant to Fed. R. Bankr. P. 1009). Please be advised that failure to file the Amended Petition may result in the filing of a Motion to Dismiss by the United States Trustee (pursuant to 11 U.S.C. § 707(a)).

If you have any questions concerning this new requirement, please call your case Trustee or the United States Trustee.